



## Request for Quotation (RFQ) Jagriti Child and Youth Concern Nepal

Date: 4/5/2026

To: Supplie

Sub: Quotation for: Provide seed for Nursery Development Training

Jcyen is the non-governmental organization working in Nepal. We are interested in procuring the below listed items or services as per the specification and conditions stated. We hereby request interested parties with relevant capacity, experience and proven track record to submit written quotes/ tender before the closing of the office on (date) 11/05/2026

### 1. Item/service Specification (quantity, quality, brand, service type\*):

S.N	Particulars	unit	Qty
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\*Please use separate sheets for multiple items

### 2. Conditions:

- Quotes should be submitted in sealed envelopes. A sample of the product with a vendor sticker/stamp
- Payment shall be made within 7 working days after completion of the delivery of the products through a/c payee cheque or bank transfer after deducting applicable taxes.
- The supplier should be able to complete delivery of the goods within 7 days from the date of the purchase order, failing which the purchase order can be cancelled.
- The policy of Jcyen prohibits the purchase of goods and services from entities that use child labour or indulge in unlawful activities.
- Conflict of interest, if any, should be clearly stated in the quotation submission.
- Outcome of the analysis will be communicated within 9 days of analysis.

### 3. Submission of quotes:

All quotes shall be submitted to: Jcyen, **Nayabato Sanepa** on or befor **12/04/2026** with the following documents: for companies, PAN/VAT registration, company registration certificate, and the most recent tax clearance certificate; and for individuals, a CV along with a personal PAN.

Any attempt to influence the purchase decision through bribe or inducement will attract disqualification of

For Jcyen:

Signature

Name

Designation

Date

Arbin khadka

Technical Coordinator

4/5/2026



For Supplier:

Signature

Name

Designation

Date